

**EDGAR PUBLIC SCHOOLS  
TRANSPORTATION POLICY AND CHILDCARE PROCEDURES**

**BOARD POLICY #8600:**

In order to be **\*eligible\*** for busing by the School District of Edgar, parents must live within the hazardous transportation zone or live **outside of a ½ mile radius** to either:

1. the nearest public school entrance within the Village of Edgar, or
2. any school outside village limits.

Students will be transported from home to school and from school to home. An eligible childcare provider is one that is located outside the ½ mile radius. The following procedure will apply to be transported to a childcare provider:

\*The hazardous transportation zone is the area less than two miles from Edgar Public School and outside the 25 mile per hour posted speed limit and/or without sidewalks in the Village of Edgar.

**PROCEDURE:**

**Eligible** students can be transported to and from an **eligible** childcare provider with no user fee under the following conditions:

1. Requests for transportation to and from **eligible** childcare providers must use the Request for Transportation and Childcare Provider Form. The form must be received in the school office by August 15 for the new school year, or upon registration of new students. Changes made after August 15 may take up to 5 days before becoming effective. Phone calls are not acceptable.
2. A new form needs to be filed each school year.
3. Each change in childcare providers requires the filing of a new form.
4. The drop off and pick up points must be on a regular basis and must be documented on the form.
5. In an emergency, any changes from regularly scheduled drop-off points will require the parent to contact the school office.
6. A \$50.00 fee may be charged for transportation for students residing within ½ mile radius who desire to be picked up at the eligible childcare provider.

The Transportation and Childcare Provider form should be returned to the School District of Edgar by August 15.

**SPECIAL NEEDS STUDENTS:**

When transportation is required as a related service for a student with special needs, every attempt will be made to make necessary accommodations as designated in the Individual Education Plan (I.E.P.).

Items to be considered are:

- A. Specifications for I.E.P. where transportation modification may be requested.
- B. Need for an assistance animal.
- C. Use of special equipment.
- D. Need for an attendant, student or medical personnel.
- E. Transportation pick-up points.

**BOARD POLICY #5113:**

**OPEN ENROLLMENT:**

The District will provide transportation to nonresident students participating in the full-time open enrollment program on a space available basis on regular buses per standard resident policy. The student must be picked up within District boundaries. Students will be picked up and dropped off only at approved locations consistent with District policy.

**TRANSPORTATION AND CHILD CARE PROVIDER FORM**

**Edgar School District**

**\*\* ONLY COMPLETE IF BUSING IS TO OR FROM ANYWHERE OTHER THAN HOME:**

**IF THERE ARE ANY CHANGES, A NEW FORM MUST BE COMPLETED AND A WAITING PERIOD**

**UP TO FIVE SCHOOL DAYS MAY BE IN EFFECT**

**PARENTS**

\_\_\_\_\_  
Mother's name

\_\_\_\_\_  
Father's Name

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
( ) check here if same as mother's

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Hours you can be reached at home

\_\_\_\_\_  
Hours you can be reached at home

\_\_\_\_\_  
Employer

\_\_\_\_\_  
Employer

\_\_\_\_\_  
Address of Employer

\_\_\_\_\_  
Address of Employer

\_\_\_\_\_  
Phone Number at work

\_\_\_\_\_  
Phone Number at work

\_\_\_\_\_  
Hours you can be reached at work

\_\_\_\_\_  
Hours you can be reached at work

**CHILDREN**

\_\_\_\_\_  
Name                      Grade

\_\_\_\_\_  
Name                      Grade

**CHILD CARE PROVIDER(S)**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

**SCHEDULED DESTINATIONS**

Please list destination location in table listed below. (Swing shifts or other work schedules, like 7-on/7-off, attach a calendar with destinations. Monthly calendars are due on the 23rd of the preceding month.

Do these destinations apply if school closes early (for example water pipes burst, snow day, etc.

yes \_\_\_\_\_ no \_\_\_\_\_

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Afternoon					

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**RETURN TO THE ELEMENTARY OR HIGH SCHOOL OFFICE BY AUGUST 15<sup>TH</sup>.**